



# ST. THOMAS MORE COLLEGE

## UNIVERSITY OF SASKATCHEWAN

### REPORT OF THE MEETING OF THE STM BOARD OF GOVERNORS

Room 3012 STM

Friday, 29 September 2017

**Board Members Present:** T. Downey (President), R. Fontanie, M. Gibb, B. Hanson, R. Kolla, K. Pavo, A. Smith (Chair), M. Stack.

**Regrets:** J. Casey.

**Senior Administration:** A. Kumaran (Dean), D. Raffey (Chief Financial Officer), C. Yuzwa (College Secretary).

*Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at: (PENDING)*

Agenda Item#	Subject	Comments/Decisions
1.	Welcome, Acknowledgement and Introductions	
2.	Opening Prayer	<b>The Campus Ministry Team offered the opening prayer.</b>
3.	Conflict of Interest Declaration	<b>No conflicts of interest were declared.</b>
4.	Approval of the Agenda	<b>The agenda was approved</b>
5.	Minutes of the Meeting of June 5, 2017	
5.1	Approval of the Minutes	<b>The Minutes of the 5 June 2017 meeting were approved.</b>
5.2	Business Arising	<b>There was no business arising.</b>
	Motion approved September 8, 2017	<b>The Chair acknowledged the September 8, 2017 motion approving Caldwell Partners to assist with the presidential search.</b>
6.	Report of the Audit and Risk Committee	
6.1	Approval of the 2016-2017 Audited Financial Statements	<b>The Board approved the 2016-2017 audited financial statements for the year ending April 30, 2017.</b>
6.2	Approval of the Appointment of External Auditors	<b>The Board approved the re-appointment of KPMG as external auditors for 2017-2018.</b>
6.3	Receive Enterprise Risk Management Report	<b>The Board received the 2017 Enterprise Risk Management Report.</b>
7.	Report of the Organization and Membership Committee	
7.1.	Nominations for membership on Corporation	<b>The Board received nominations for membership on Corporation.</b>

<b>Agenda Item#</b>	<b>Subject</b>	<b>Comments/Decisions</b>
7.2	Nominations for membership on the Board of Governors	<b>The Board received nominations for membership on the Board of Governors. R. Kolla was re-elected to the Board for a three-year term, effective January 1, 2018.</b>
7.3	Approval of the "DRAFT" Policy on Board of Governors Policies	<b>The Board approved the Policy on Board of Governors Policies.</b>
8.	Receive Report of the Chair	<b>The report of the chair was received for information.</b>
9.	Report of the President	<b>President Downey spoke to his report. The report of the president was received for information.</b>
10.	Development Office Presentation	<b>K. Massett provided information on the role of the development office, fundraising priorities and initiatives, scholarships and bursary funding and planned-giving.</b>
11.	Governance Education	<b>J. Cafley presented on "University Governance and Leadership – Leading Through Complexity."</b>
12.	In Camera Session	<b>The Board moved out of camera to approve the revised description of duties of the Office of the President, St. Thomas More College.</b>
13.	Academic, Administrative and Financial Matters	<b>Updates and information were received regarding:</b> <b>13.1. Update on Campus Services Agreement</b> <b>13.2 Fiscal Update ending August 31,2017</b> <b>13.3 Update on North Building Renewal Project</b> <b>13.4 Update on Strategic Plan Implementation</b> <b>13.5 Compliance Certificate from the Chief Financial Officer</b> <b>13.6 Receive Enrolment Management Report</b> <b>13.7 Receive Information on Sabbatical Leaves</b>
14.	Review of the Draft Agenda for Corporation 2017	<b>The Board reviewed the draft agenda for the October 21, 2017 meeting of Corporation.</b>
15.	Adjournment and date of next meeting	<b>The meeting adjourned at 4:18 p.m. The next meeting will be held on Monday, November 27, 2017</b>