



Travel-Study Program Application Form

St. Thomas More College

University of Saskatchewan



NAME OF PROGRAM: Spring Session in Ukraine 2011 Travel-Study Program
COORDINATOR: Ms Joanne Illingworth
DEPARTMENT: St. Thomas More College
ADDRESS: 1437 College Drive Saskatoon, Saskatchewan S7N 0W6, Canada
TELEPHONE: (306) 966 – 8900
FAX: (306) 966 – 8904
EMAIL: ssu@stmcollege.ca

NON-REFUNDABLE PROGRAM DEPOSIT AMOUNT: \$500 * **APPLICATION DEADLINE:** February 1, 2011
 * non-refundable to students accepted to the Spring Session in Ukraine Travel-Study Program – Payable upon submission of “Intent to Participate” Form

Name of Applicant: First & Last Name (<u>Exactly</u> as they will appear on your passport)				<input type="checkbox"/> Male <input type="checkbox"/> Female	
Address during academic year: (include postal code)				Phone Number during academic year:	
Permanent Address: (if different from above)				Permanent Telephone Number:	
Student Number:	College:	Major:	Completed credit units to date:	Anticipated Graduation Date:	
Date of Birth: ____ / ____ / ____ <small>day month year</small>	Email: (Include on and off campus email addresses)		Will this course(s) count towards your major or as an elective? <input type="checkbox"/> Major <input type="checkbox"/> Elective		
Will you be traveling on a Canadian Passport? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, from which country?			Social Insurance Number:		
Passport Number:		Passport Valid Until: (Indicate date as it appears on passport)			
Citizenship:		Passports must be valid for 6 months past your intended date of return. We require a copy of the information page of passport for our files.			
Emergency Contact Name:			Relationship to student:		
Address of Emergency Contact:			Work Number of Contact:		
			Home Phone of Contact:		
Email address of emergency contact:			Cell Phone of Contact:		
<p>This information will be kept confidential. If you answer ‘YES’ to any of the questions below, attach a separate page with appropriate details:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Do you have any condition or illness that would require special accommodation while in the Study Abroad Program?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Do you have any condition or illness that could impact your participation in the Study Abroad Program?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Do you have any allergies or dietary restrictions that we should be aware of?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Will you be taking any prescribed medication during the Study abroad Program that we should be aware of for safety reasons?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been convicted of a criminal offence for which you have not been pardoned?</p>					

Have you ever lived or traveled/studied/worked outside of Canada before? Yes No

If yes, please indicate where, when, length of time:

Traveled: _____

Studied: _____

Worked: _____

Have you previously participated in a University-level study abroad program? Yes No

(If yes, please provide basic details-program name, host country, dates of travel)

Is English your first language? Yes No, my first language is _____

Please list other languages spoken:

What is your proficiency level in Ukrainian: (Choose one in each category)

	Speaking	Writing	Reading
No Proficiency	_____	_____	_____
Beginner	_____	_____	_____
Intermediate	_____	_____	_____
Advanced	_____	_____	_____
Superior	_____	_____	_____

Have you taken Ukrainian language courses before? Yes No

If yes, please indicate what courses have been completed and where they were completed:

DECLARATION: Please carefully read the following before signing

1. I understand that it is my responsibility to be aware of the academic and financial requirements and obligations associated with acceptance and participation in this study abroad program;
2. I understand that I will be responsible for meeting the specified academic and financial deadlines and obligations associated with participation in the Program, including course registration, tuition, all Program fees, (if required) student visa, required immunization for travel abroad;
3. I understand that it is my responsibility to learn as much as possible about the risks of the venture, to weigh these risks against the advantages, and to decide whether to or not to participate;
4. I understand that I will be required to sign waiver and acknowledgment forms prior to my departure, and that I may review these by requesting a copy, in advance of receiving notification of program acceptance, from the University of Saskatchewan Risk Management Office.
5. I understand that I will be required to attend all mandatory pre-departure orientation and preparatory sessions on travel, immigration, health and medical issues, cultural and country-specific information;
6. I understand that I will be required to remain in good academic standing and that my placement may be terminated early if I fail to maintain minimum academic standards as defined by the University of Saskatchewan, or fail to meet the Program requirements and obligations;
7. I agree to abide by the rules and regulations of the University of Saskatchewan, the Study-Abroad Program, and the host country, governing my academic, financial, and social/behavioral status;
8. I understand that failure to abide by these rules and regulations may result in the termination of my Program participation and that further disciplinary action may be taken by my host and home campuses;
9. I hereby certify that the information that I have provided on my application is accurate and complete in all respects and that no relevant information has been withheld;
10. I understand that misrepresentation, falsification of documents, or withholding of requested information are serious offences which may result in my withdrawal from this study abroad program, and, may result in prosecution under the University's Discipline Regulations and/or the Criminal Code of Canada.
11. I understand that the University of Saskatchewan reserves the right to make cancellations or changes in emergencies or in the interest of the Program.

Signature: _____ **Date:** _____

ADDITIONAL INFORMATION

Please make sure the following documents are completed and attached to your application:

- Expression of Intent to Participate Form (attached) with \$500 deposit**
- Statement of Purpose**
Please enclose a brief statement (maximum one page) outlining your academic and/or personal interest in this study abroad program
- Resume**
Please enclose your resume – a condensed version is acceptable. Include relevant information about your education, work, volunteer experience, skills, awards, recognitions, languages, and hobbies.
- Transcripts**
Please enclose transcripts from all post-secondary institutions you have attended. (Unofficial transcripts are acceptable)
- Two passport-size photographs**

The following document should be filled out by the chosen referees and sent/faxed directly to the Program Coordinator by the referee:

- Letters of Reference (attached)**
You are required to submit **two academic** letters of reference in support of your application to the program – to be submitted in confidence to the Program Coordinator. Please list the names and contact information for your referees:

Reference 1:

Name: _____ Department: _____
Telephone: _____ Email: _____

Reference 2:

Name: _____ Department: _____
Telephone: _____ Email: _____

Send application, all other required attachments, and the required deposit by **February 1, 2011** to:

Spring Session in Ukraine

Attn: Ms Joanne Illingworth
St. Thomas More College
1437 College Dr.
Saskatoon, SK S7N 0W6

For further information, or to clarify any questions or concerns, please contact:

Telephone: (306) 966-8900
Fax: (306) 966-8904
Toll Free: 1-800-667-2019
Email: ssu@stmcollege.ca



Travel-Study Program

St. Thomas More College

University of Saskatchewan



EXPRESSION OF INTENT TO PARTICIPATE

I, _____, confirm my intent to participate in the St. Thomas More/ University of Saskatchewan **SPRING SESSION IN UKRAINE** from **May 10th** to **June 28th**, 2011.

Please read each statement carefully.

- I understand that it is my responsibility to be aware of the academic and financial requirements and obligations associated with acceptance and participation in this study abroad program;
Initial

- I understand that I will be responsible for meeting the specified academic and financial deadlines and obligations associated with participation in the Program, including course registration, tuition, all Program fees, (if required) student visa, required immunization for travel abroad;
Initial

- I understand that it is my responsibility to learn as much as possible about the risks of the venture, to weigh these risks against the advantages, and to decide whether to or not to participate;
Initial

- I understand that I will be required to sign waiver and acknowledgment forms prior to my departure and that a copy can be provided by the University of Saskatchewan Risk Management Office for review in advance of acceptance;
Initial

- I understand that I will be required to attend all mandatory pre-departure orientation and preparatory sessions on travel, immigration, health and medical issues, cultural and country specific information;
Initial

- I understand that I will be required to remain in good academic standing and that my placement may be terminated early if I fail to maintain minimum academic standards as defined by the University of Saskatchewan, or fail to meet the Program requirements and obligations;
Initial

- I agree to abide by the rules and regulations of the University of Saskatchewan, the Study Abroad Program, and the host country, governing my academic, financial, and social/behavioral status;
Initial

- I understand that failure to abide by these rules and regulations may result in the termination of my Program participation and that further disciplinary action may be taken by my host and home campuses;
Initial

- I understand that the University of Saskatchewan reserves the right to make cancellations or changes in emergencies or in the interest of the Program;
Initial

- I shall strive to be friendly and tolerant toward all members of the group and towards the members of the hosting institution;
Initial

- I shall participate fully in all scheduled educational activities unless illness or other extenuating circumstances prevent participation (Program Coordinator's permission required);
Initial

- I shall accept the direction of the Program Coordinator or designate in all matters pertaining to the Program either with respect to personal conduct, or personal and collective safety.
Initial

Enclosed is my non-refundable deposit of **\$500** issued to St. Thomas More College.
Please make check payable to St. Thomas More College, Re: Spring Session in Ukraine

Signature _____ Date _____



Academic Reference for Study Abroad
 Spring Session in Ukraine 2011
 University of Saskatchewan/St. Thomas More College



APPLICANT:

Please complete the top section of this form and ask a professor or course instructor to complete the reference section. You must submit two academic references. It is the applicant's responsibility to ensure that two references have been submitted prior to the deadline date, February 1st, 2011. All recommendations are strictly confidential.

APPLICANT INFORMATION:

Name _____ Student # _____
 Current Address: _____

 Telephone: _____
 Email: _____
 Signature: _____

PROGRAM INFORMATION:

Program Name: _____
 Term One
 Term Two
 Host Country: _____
 Application Deadline date: _____
 Date: _____

Referee to mail or fax, in confidence, directly to:
 Attn: Ms Joanne Illingworth
 Coordinator, Spring Session in Ukraine
 St. Thomas More College, University of Saskatchewan
 1437 College Dr.
 Saskatoon, SK S7N 0W6
 FAX: (306) 966-8904

Deadline Date: **February 1, 2011**

REFERENCE:

A Study-Abroad Program is an academically and personally challenging program that expects students to take advantage of the unique geographic, cultural, and academic characteristics of institutions and/or regions and to learn from both the experiential and traditional academic methods and to synthesize these approaches. Students are involved in challenging cross-cultural situations, both in and out of the classroom. To succeed, the applicant must have a high degree of academic and personal motivation and the ability to adjust to people of different social and cultural backgrounds. In making decisions on the appropriateness of a student's participation in the study-abroad program, we need to know about their motivation, adaptability, academic skills, and those personal qualities that will give students the ability to benefit fully from the experience. While we will appreciate any observations that will assist us in evaluating the present applicant, of special interest are qualities such as competence, independence, assertiveness, resourcefulness, quality of performance, confidence, social skills, open-mindedness, and integrity. We cannot overemphasize, therefore, the value of your candid appraisal of the applicant's chances for academic and non-academic success in a study-abroad program, weighing both strong and weak points. We will be happy to accept a letter in lieu of this form.

Please note: We accept students into programs on an application basis. A study-abroad placement cannot be given to a student until all of the student's application materials are received. Since the candidate's application cannot be reviewed until we receive this form, please submit this reference before the indicated deadline date to the student or to the coordinator as indicated above.

Name (print) _____ Position or Title _____
 Department: _____ Institution _____
 Office Address _____
 Email _____ Telephone _____

Applicant's Name _____

1. How long and in what capacity have you known this student? _____

2. How well do you know the applicant? (Check the most appropriate response)

- Extensive contact in a variety of settings
- Well acquainted in classroom or campus environment
- Limited contact in classroom or campus environment
- Other _____

3. In comparison with other students whom you have known at comparable stages of their education, please rate the applicant in these areas.

	Excellent	Good	Average	Poor	Unknown
Writing ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express himself or herself orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability in meeting assignment deadlines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to cope with ambiguity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to adjust to and cope with unusual/uncomfortable situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with a group of peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Class attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open-mindedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Common sense and good judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperation and Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative and Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. I would would not expect the student to be appropriate and considerate as a homestay participant.

5. I would would not enjoy having the student as a member of a group for which I was responsible.

Please explain: _____

6. What are this student's intellectual and/or other strengths relevant to studying abroad?

7. What are this student's intellectual and/or other weaknesses that might be relevant to studying abroad?

8. Please comment on the student's motivation for studying abroad. Does he or she have the ability and maturity to achieve his or her goals in studying abroad?

9. Additional comments – please feel free to make any additional comments you think might be helpful to us in evaluating this applicant. You may use the reverse side or attach an additional sheet. Please print.

Signature _____ Date _____



Academic Reference for Study Abroad
 Spring Session in Ukraine 2011
 University of Saskatchewan/St. Thomas More College



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Ability to work with a group of peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Open-mindedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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